



Rooftop Alternative School

Parent Handbook
2011-2012

Welcome to Rooftop School

Dear Kindergarten Parents:

Congratulations! As principal and assistant principal of the distinguished Rooftop K-8 Alternative School, we want to wish you a very warm welcome. As your child continues on the path of learning in the very capable and caring hands of a multi-talented staff, you will soon see why your choice of schools was the right one. We believe the path to college starts with kindergarten and know as a Rooftop student your child will get a solid beginning.

Rooftop is a child-centered school that believes all children are talented and unique. Teachers work to build on each student's strength in a rich learning environment. Our emphasis on the arts helps to promote academic, artistic, and self growth. The staff has the expertise to teach to the many learning styles of their students. We assure you that your children will receive a strong foundation and be ready to graduate as responsible citizens, lifelong learners, self-confident individuals with a deep understanding and appreciation of self, others and the world.

Rooftop views parents as partners in the educational process. In your nine year stay with us, we will be calling on you for your help as an active partner in the educational process. You are encouraged to participate in school wide events and classroom activities. We are a family and together we will create a successful experience for all students. Please know our doors are always open. We are excited to welcome you, and look forward to meeting you and your child.

[Diana Marshall, Principal](#)
[Tiffany Kendall, Assistant Principal](#)



Dear Kindergarten Parents and Guardians:

We are pleased to welcome you, your child, and your family to our wonderful community. Rooftop is an exciting school where the administration, teachers and parents work together to establish a challenging and safe environment where children can learn, create, explore, and grow. This is reflected in the regular curriculum and in our PTA funded programs such as Sensory Motor, Garden, Art, and Library.

Parents are a significant reason why the programs at Rooftop are so successful. In addition to providing the funding for these programs, every day parents help in the classroom, read stories, do art projects, drive on field trips, and take kids to the library, sensory-motor, or our garden. Students have a real sense of pride knowing that you and other parents are contributing and making a difference. Your child will be proud of your participation—and you'll have a great time, too.

You don't need special skills to help out. Just say you're interested. There will be sign-up sheets at Back to School Night, and we expect every family to sign up for one volunteer job this year. Your teachers and Room Parents may also give you a call. Also, please feel free to call one of the Burnett Campus Reps or us if you have any questions or concerns regarding how things work at Rooftop.

We invite you to join the PTA and share your ideas and inspirations! PTA meetings are a great way to meet people and to share and make plans for our children and our community. In meeting other parents, you will establish friendships for years to come! You'll see how Rooftop works and help us continue to grow and manifest our mission with your valuable and original input. Much can be accomplished when a community is woven together in all its strengths, and we expect many things to happen this year on behalf of our children!

On behalf of the PTA Board – we extend you a warm welcome! Please watch the weekly Wednesday Bulletin for PTA meeting dates. We're looking forward to meeting you!

[Mike Montgomery, PTA President, 2010-2011](#)

General School Information

SCHOOL SCHEDULE

Burnett Campus

7:50 am	SCHOOL BEGINS
9:25-9:45 am	Recess K-2
9:45-9:55 am	Morning Circle
9:55-10:15 am	Recess 3 rd -4 th
11:15-11:35 am	Lunch K-2
11:40-12:05 pm	Recess K-2
11:45-12:00 pm	Lunch 3 rd -4 th
12:00-12:30 pm	Recess 3 rd -4 th
1:50 pm	K-5 Dismissal

Rooftop Alternative School

Diana Marshall, Principal

Tiffany Kendall, Assistant Principal

Burnett Campus (K-4)

443 Burnett Avenue, San Francisco, CA 94131

(415) 695-5691

Mayeda Campus (5-8)

500 Corbett Avenue, San Francisco, CA 94114

(415) 522-6757

Attendance

California law requires you to call the school when your child does not come to school and to write a note explaining the absence. Please do not send your children if they are ill (have a fever, skin rashes, inflamed eyes, headaches, etc.) School instruction starts promptly at 7:50 a.m. We expect all students to arrive on time. If a student is routinely late, the school will contact the parents. Please send a note when your child is to be excused early from school.

Student Drop-Off/Pick-up Instructions

If you are going to drop your child off in the morning, you may do so after 7:40 a.m. on CORBETT AVENUE ONLY. Please pull all the way to either curbside (being careful not to block the lane of traffic), let your child out, and drive on so other parents can do the same. The crossing guard and administrator will make sure your child gets across the street (if necessary) and up the hill to class. PLEASE DO NOT DROP CHILDREN OFF ON BURNETT AVENUE. THERE IS NO SUPERVISION AND IT IS DANGEROUS. Please do not drive down the Burnett driveway to the teacher's parking lot as you will block service/teacher vehicles. If you park your car to walk your child to his/her classroom, kindly make sure you do not block any of our neighbor's driveways.

At the end of the day, your child's teacher will escort the students to be picked up in her class to the teacher led "Parent Pick-Up Line". At 1:50 p.m. the Parent Pick-Up line will walk down the hill on CORBETT AVENUE. Please wait for your child at the bottom of the driveway on Corbett Avenue. Do not be late. If you have an emergency, send someone else to pick up your child. If you desire to pick up your child early, please go to the office first and sign him or her out. If you change where your child is to go after school, please send a signed, dated note to the teacher advising him/her of the change. If there is no note, the teacher will send the child on his or her regularly scheduled route. Please be on time to pick your child up. There is no onsite yard supervision for students who are picked up late.

Bus Service

Because Rooftop is an alternative school, the District provides free school bus services for K-5 students. If there is not a convenient bus stop (stops are public schools or after-care programs) near your home or your child's after-school program, please call the District 695-5600. When the buses arrive at Rooftop in the morning, the students are met by an administrator and/or paraprofessional to see that they make it up the hill and to their classrooms. After school, your child will be escorted to the appropriate bus line and led by a teacher to board the bus. Please make sure you or someone on your behalf is at the bus stop to meet your child on time. The bus drivers are directed to retain your child on the bus if no one is there to pick him or her up. Please discuss appropriate bus behavior (no throwing things out the window, remain seated at all times, no hitting, yelling, etc.) with your child. If a child acts inappropriately on the bus, the parent will be notified. If the problem persists, the child could lose his/her bus privilege.

Immunizations

All required immunizations must be completed before your child can attend school. If your child's immunization records are incomplete he/she will not be allowed to start school. If you have any questions about the required immunizations, please call the school at 695-5691.

Lunch Service

Students can buy hot lunches on a daily basis. Lunch costs approximately \$3.00 (reduced or free lunches are available). Lunches are prepared by the District at a different location. Please complete the Federal Lunch Program forms when they are sent home first week of school. Look for the monthly menu as an attachment to the Weekly Bulletin or on the District website. You may pre-pay for meals online at MealPayPlus.com.

Messages for Students

Students are not allowed to receive phone calls or messages during school. If there is an emergency and you need to get a message to your child, please call the Burnett Campus office.

Emergency Information

Please include your cell and any other phone number so the school can reach you during the day (and night). Please make sure to send in a written note to notify your teacher and the office if you change your phone numbers (day or night). The emergency card is critical to positive home/school communication. The school must have this information to contact you in the event your child is sick or in case of an emergency. Your teacher also needs to be able to reach you to discuss your child.

Personal Possessions

Please label your child's personal possessions (coat, sweater, lunch box, backpack, etc.). If your child loses a possession, check the lost and found bin located inside the downstairs door. Unclaimed items are donated at regular intervals to Goodwill. Toys, CD/MP3 players, radios, cell phones and beepers are not allowed at school and will be confiscated.

School-to-Home Communication

School Website

Rooftop School's website is www.rooftopk8.org. Rooftop's art program has a website at www.rooftopk8.org/art and is maintained by Art Coordinator Andi Wong. The auction has a dedicated website at www.rooftopauction.org.

Wednesday Bulletin (WB)

Each Wednesday, your child will bring home the weekly **Wednesday Bulletin** (WB) packet, containing a weekly message from the principal and updates on important events at the school.

Rooftop Announcements

Rooftop has an email list for electronic distribution of the WB, as well as notices of important alerts & upcoming events. To subscribe, visit the Rooftop website and click on the [ELIST](#) link.

Classroom newsletter

Every Friday, your child will bring home a newsletter from your teacher explaining what happened during the week in the classroom.

Rooftop – How Parents Help

Parent Teacher Association (PTA)

The mission of the PTA is to improve our children's lives both in and out of school. The objectives are: to encourage parental involvement in the school and to educate the parent community. PTA meets every month in the multi-purpose room of the Burnett Campus. The parent members of the executive board are elected annually.

PTA Executive Board

(2011-12 changes to be announced)

STAFF

Diana Marshall	Principal	522-6757
Tiffany Kendall	Assistant Principal	695-5691
Joyce Woo	4th grade teacher	

PARENTS

Mike Montgomery	President	668-8141	montymax@aol.com
Ellen Hobbs	Vice President	386-2438	manerud@gmail.com
Irene Merry	Treasurer	648-1410	irene_merry@hotmail.com
Brian Hibbs	Financial Secretary	970-9133	brian@comixexperience.com
Hilary Craddock	Secretary	824-9428	Hiary13@pacbell.net
Rose Willis	Parliamentarian	239-0243	watotosankofa@yahoo.com
Sandra Proctor	Historian	334-9858	SFSDP@yahoo.com
Cathlin Milligan	Mayeda Rep	431-1154	Cathlin.milligan@gmail.com
Stephanie Rapp	Burnett Rep	641-8220	Stephanie@haassr.org
Patric Fitzgerald	Mayeda Rep	255-8530	YF99@mindspring.com
Carol Jaramillo	Burnett Rep	260-9146	Mamalove4two@gmail.com
Wendy Jackson	Mayeda Rep	642-6504	triglets3@hotmail.com
Verna Liza Caba	Burnett Rep	647-2788	cabafamily@pacbell.net
Elizabeth Ozer	Mayeda Rep	648-8046	Elizabeth.Ozer@ucsf.edu
Ali Shamsi	Burnett Rep	999-0034	netarc@gmail.com
Amie Ranum	Burnett Rep	585-1879	amieranum@gmail.com
Renee Minnis	Mayeda Rep	565-0321	renee_minnis@gap.com
Saskia Charbonneau	Burnett Rep	558-8400	saskia@likomaisland.com
Erika Holmgren	Burnett Rep	242-5660	umnost@yahoo.com
Elizabeth Loo	Burnett Rep	647-3139	ealoo@hotmail.com

Rooftop – How Parents Help (continued)

Parent Committees

School Site Council

This committee, made up of elected parents, teachers, and administrators meets regularly to formulate the school site plan and to allocate the funds the school receives from District.

Directory

Our school-wide directory helps keep us make connections and sustain our community. Can you make copies, help collate and distribute? Please contact Vicky Manley | vmanley@sbcglobal.net | 333-2008

Friends of Rooftop Library

Tamra Marshall, our Burnett Librarian, needs your help during your classroom's library time as well as during other times to help with writing grants to purchase new books. If you can help, please contact Tamra Marshall | tamrob@sbcglobal.net | 695-9209

Fundraising

This group meets periodically to discuss new fundraising ideas. Do you have any fundraising experience? Inexperienced volunteers are welcome too! Call your PTA representative if you are interested.

Grant Writing

Do you have any grant writing experience? Please call the PTA presidents if you are interested.

Technology

Do you have computer knowledge (software or hardware)? There is always a great need for assistance in maintaining the classroom computers and helping with the software (currently FileMakerPro) which runs our auction, parent directory, etc. Please call your PTA representative or email tech@rooftopk8.org if you can help.

Wednesday Bulletin

Chair sought. Volunteers are needed every Wednesday morning from 8-10 AM at the Mayeda Campus to help assemble the Weekly Bulletin. If you are interested, contact Bernadette Yamada-Gabrielli | 752-2615

School Shirts/Sweatshirts

Rooftop produces a Rooftop Run T-shirt and a sweatshirt featuring art by the students for sale in the fall. Please call your PTA representative if you can assist with this fun venture.

Yearbook

Every year the students in grades 6-8 produce an amazing yearbook of the entire school. Be sure to take lots of pictures of your class for submission to the yearbook and be sure to place an order for this keepsake. The chair is looking for families of Burnett students to help. Please call the Mayeda Campus at 522-6757.

Rooftop School Fundraising

Rooftop Run

Chair: Renee Suttner-Vale | 948-6036 | run@rooftopk8.org | www.rooftoprun.org

The annual *Rooftop Run* is a walk-a-thon & picnic with two very important goals – to raise money for the school and to get to know other families in the Rooftop community. The Run takes place each October and is held at a local high school track. Many of the kids like to run, even though the event is styled a “walk-a-thon”!

You will be asked to obtain sponsors for your child to help raise money. Usually, family, friends and coworkers are very happy to donate a small amount per lap. Too, in recent years many families have had good luck obtaining pledges via their online social networks!

You will receive a “Run Packet” in September providing details on how this event works. Last year 90% of the kindergarten class participated and the school raised nearly \$60,000 for the Rooftop PTA! Our goal is 100% family participation through all grades.

The Rooftop Run is one of the school's two big fundraisers and its success is vital to the continuation of our school's excellent programs. The Run is also a fantastically fun day that kids and families remember fondly. Check out the [Run website](#) for details and to see how you can participate.

Rooftop Children’s Art Show & Auction

Chair: Verna Liza Caba | info@rooftopauction.org | www.rooftopauction.org

The Rooftop *Children’s Art Show & Auction* is our big Spring fundraiser. While the Run is a kid-oriented day for the entire family, the Rooftop Auction is a fabulous party for parents and their friends to celebrate the school, allowing them to enjoy students’ extraordinary art work, eat delicious food, and shop at bargain prices for fantastic goods and services.

The auction’s primary goal is to raise money for the school. Parents are what make this auction work. Parents help produce the spectacular art projects that make up the bulk of the live auction. Parents make amazing food and set up and decorate the hall. Most importantly, parents obtain the donated items, including gift certificates (for restaurants, hotels, personal services) ... these donated items are the backbone of the Auction.

In past years we have had over 1000 donated items and made upwards of \$100,000 to support the school. As the event nears, you will receive instructions on how to solicit donations from businesses and sign up for a volunteer job. Please expect to obtain at least two donations, although more is always better!

If you have a connection to a particularly good donation (fancy hotel, restaurant, great vacation getaway), please let the auction staff know now ... don’t wait! Do you have auction experience? Rooftop needs you. Please contact the auction chair to volunteer. Check out the [auction website](#) for additional details and updates.

Corporate Matching Funds

Many companies such as Cisco, Macy’s, PG&E, Washington Mutual, Genentech, Charles Schwab and Wells Fargo offer corporate matching funds to their employees. Your company may match your contributions to Rooftop. Please check with your employer to see if they have a matching funds program.

United Way

Do you make charitable donations through United Way? You can designate Rooftop as one of your charities!

Rooftop School Fundraising (continued)

Fund Raise for Rooftop while you Shop

Chair: Elizabeth Loo | scrip@rooftopk8.org | www.rooftopk8.org/support

Many stores have programs which return a percentage of your purchase directly to the school! This can be an easy & free way for you to support the school. Please consider using the following resources when shopping – thank you!!

Amazon Affiliate program

Do you Shop at Amazon? Access Amazon via [Rooftop's support web portal](#), and Amazon's *SchoolRewards* program will donate between 4-15% of your purchase to the school! You may also purchase Amazon gift cards from this page, and Rooftop automatically earns 6% of the gift card amount.

Groceries & Eating Out

Register for eScrip and each time you shop at Safeway, Vons, Macy's and many other businesses, or have dinner at a local restaurant, the business will donate a percentage back to Rooftop. Check out [Rooftop's support web portal](#) for additional

Gift Cards

The PTA sponsors the sale of various gift cards (Rainbow Grocery, Safeway, Peets, Lands End, iTunes and many more!) for sale during the school year. Please contact the fund-raising chair at scrip@rooftopk8.org for a complete list and to place an order.

Online Shopping

Check out [Rooftop's support web portal](#) for additional programs (eScrip/OneCause) which will allow a percentage of your online purchases to be donated directly to Rooftop.

Macy's Scrip

We have Macy's scrip, paper scrip which can be used like cash at Macy's. Rooftop earns 8% on this scrip. Buy some now and use it for store purchase or to pay your bill. Please contact the fund-raising chair to place an order.

Target

Target will donate 1% of your purchases if you use the Target Guest Card (Target's own credit card). If you already have a Target Guest Card, call 1-800-316-6142 and ask to designate "Rooftop Alternative School". Your relatives (even out-of-state residents) may also designate Rooftop.

San Francisco Businesses

Other businesses which donate a percentage of sales back to school: McWhorters (in the fall), Cole Hardware (mention "Rooftop" when shopping).

Rooftop Special Programs

Additional Ways for Parents to Volunteer!

Rooftop is a parent participation school. We view parents as partners in education. Parents are expected to participate in school wide and classroom activities. The parent participation experience is essential to ensuring the success and wonders of Rooftop. Rooftop's special programs could not exist without the support of Rooftop parents. Most of these programs are funded through the efforts of the parent body. If you wish to volunteer with your child's class, please sign up at Back to School Night. Your help is greatly appreciated!

Visual Arts Program (funded by the PTA)

Grades K-5 Art Parent Coordinator: Amy Balsbaugh | 695-5691 | www.rooftopk8.org/art

Grades 6-8 Teacher: Cyndy Sugawara

The goal of the art programs at Rooftop is to bring art to each classroom on a regular basis. For most classes in grades K-5, art parent volunteers teach art lessons on a regular basis in coordination with the classroom teacher. We have over 100 art volunteers each year. Grades 6-8 have a core art class taught by credentialed visual arts teacher Cyndy Sugawara.

Through the art program, students become familiar with the elements of art and expand their experiences with art media as they progress through the grades. They develop artistic skills as they learn about the art process and, more importantly, they develop positive feelings of self-esteem. The art program is integral to Rooftop School's vision. It enhances and reinforces the curriculum at Rooftop and is used as a critical extension of learning in core subject areas. Each year, our students' artwork is entered into various art contests such as the PTA Reflections and "Young at Art", San Francisco's premiere children's art festival at the de Young Museum.

All parents are welcome to lead or assist in classroom art projects. No art experience is required! The Art Coordinators will assist you with supplies, ideas and mentors if desired. It's a fun way to meet other parents and your child's classmates as well.

Rooftop's Art Program has two annual traditions:

- **Trim-a-Tree:** Rooftop is invited to decorate one of the trees at Davies Symphony Hall during the holidays. Each student at Rooftop, grades K-8, makes an ornament using a method and media determined by the Art Coordinators to create a fabulous one-of-a-kind tree!
- **Winter Workshop:** For three days in December, students in grades 1-5 participate in a workshop of the student's choice to create a beautiful gift for a loved one. Students in grades 6-8 may participate in an optional Winter Workshop held afterschool at the Mayeda Campus. There are over twenty different workshops offered each year by teachers and art parent volunteers. The students create, complete, and wrap a gift and everyone celebrates with a festive Workshop party.

Performing Arts Program, grades K-5 (funded by the PTA)

Rooftop works with teaching artists and arts providers, such as SF Arts Education Program — a highly successful program that has been placing professional artists in public schools for the past 25 years — to provide students with instruction in the performing arts.

Performing Arts Program, grades 6-8 (funded by the PTA)

Students in grades 6-8 may elect to study musical theater with teaching artists Shannon Day and Elizabeth Rosas in a 10-week program that culminates with "Dare to Perform," a student performance that will knock your socks off!

BookPals, grades K-5

This program, sponsored by the Screen Actors Guild, places volunteer actors in classrooms to do dramatic reading to the students and help them learn the joy of the written word.

Yard Art

Yard art is available to students weekly at lunch on the Burnett school yard.

“ART IS...” grades K-8

“ART IS...” is a Rooftop art education program that follows the tenets of the Lincoln Center Institute model of aesthetic education by using challenging works of art to provide an inexhaustible resource for exploration, reflection and understanding. “ART IS...” actively engages students, supports learning across the curriculum, and builds critical thinking skills through “hands-on” art making, reflection and research. “ART IS...” brings works of art (music, dance, theater and visual art, with a focus on multicultural work) to all Rooftop students and develop partnerships between teachers, teaching artists, arts organizations and art parents to develop integrated, interdisciplinary curriculum that will support learning for all students.

Sensory Motor, grades K-2 (funded by the PTA)

Danielle DiSalvo, Instructor

A Rooftop parent heads this superb, very fun movement program that helps children master gross and fine motor skills as well as sensory and coordination skills. This program is based on the research showing the strong link of working on these skills with classroom success.

Garden Program, grades K-4 (funded by the PTA)

Heidi Jenkins, Instructor

Heidi Jenkins, "Coral Bells" heads this innovative hands-on science/garden program taught in our own beautiful garden. Students have garden once a week with Heidi Jenkins. Volunteers are needed to assist during the class time as well as to help maintain this sanctuary. Call Heidi at 695-5691 to help outside of class time and look for dates for the Bulletin of the garden work party, which are always a lot of fun and very important to maintaining the garden.

Library Burnett, grades K-4 (funded by the PTA)

Tamra Marshall, Librarian

Our library is parent funded and always needs volunteers and donations. Contact Tamra Marshall at tamrob@sbcglobal.net, to become a member of Friends of Rooftop Library -- the group of parents dedicated to enriching the library. Join the "Birthday Club" by donating a book to celebrate your child's birthday and he or she will receive a special birthday acknowledgment.

Library Mayeda grades 5-8 (funded by the PTA)

Rittinell Banks, Librarian

Library services are also provided to grades 5-8 in the Jack Mayeda Library located on the Mayeda campus. Our libraries are parent funded and always welcome volunteers and donations.

Computer, grades 3-5, (funded by the PTA)

Students in grades 3-5 work on keyboarding skills and the writing process at the Burnett Campus computer lab.

Adventures in Music, grades 1-5

The San Francisco Symphony and the District fund this incredible program that brings professional musicians to classes for a series of educational performances and discussions about music. The talks culminate in a spring show at Davies Hall of the San Francisco Symphony.

Musical Instruments, grades 4-8

The District provides a musical instructor, Monica Leong, to teach students instrumental music for one hour a week. The students may choose from violin, viola, flute, trumpet or clarinet.

Mark your Calendars!

Parent-Teacher Conferences and Report Cards

Parent-Teacher conferences will be held two times - once in the fall October/November (this conference is mandatory) and in the spring – March (this conference is by teacher or parent request only). Report cards will be sent home each quarter. Brigance Test: All kindergarteners will be assessed using a test called the Brigance. The assessment is used to help the teachers to get to know your child, and is the basis for your first parent-teacher conference.

Back to School Night & Open House

Two important evening events which will help you to get to know Rooftop are **Back to School Night** (in September) and **Open House** (in May). It is mandatory that you attend these events.

Back to School Night

Back-to-School Night is a parent-only evening when your child's instructor walks you through the daily classroom schedule and informs you of other important classroom information, such as homework and academic goals.

Open House

Open House is a family event, where you can come with your child to see the work that has been done by the students. Bring the entire family and have your child give you a tour of the classroom. Say hi to your child's teacher and the other classroom families, participate in fun activities, and take a look at the other Rooftop classrooms.

SFUSD 2010-2011 IMPORTANT DATES *

(Full SFUSD Calendar on following page)

August 15	First Day of School
August 26	Parent Meet and Greet (Burnett Library)
September 5	Labor Day
September TBD	Back to School Bash (Christopher Park)
October 10	Columbus/Indigenous Peoples Day
October TBD	Parent Teacher Conferences [Mandatory] <i>School ends 1 hour earlier this week!</i>
November 11	Veteran's Day
November 23-25	Thanksgiving Recess
Dec 19 - Jan 2	Winter Recess
January 16	Martin Luther King, Jr. Day
January 23	Lunar New Year
February 17	Furlough Day
February 20	President's Day
March 16	Furlough Day
March TBD	Parent Teacher Conferences <i>School ends 1 hour earlier this week!</i>
March 26-30	Spring Break
April 6	Furlough Day
April 23	Professional Development Day
May 25	Last Day of School Year

* Tentative Calendar / Dates Subject to Change

ROOFTOP CALENDAR OF EVENTS

[View the full Rooftop Calendar online](#)

August

School Begins

September

Art Volunteer Orientation Meeting
Back to School Night — Mandatory Attendance
PTA Back-to-School Bash & Picnic

October

Rooftop Run
Halloween Parade & Festival

November

Parent/Teacher Conferences- Mandatory

December

Winter Workshop

January

Auction work begins
Report Cards

February

Auction work continues

March

Auction work continues
Parent/Teacher Conferences
Report Cards

April

Silent & Live Auction

May

Open House
Staff Appreciation Luncheon
Volunteer Appreciation Party
Final Report Cards

SFUSD 2011-12 Instructional Calendar

	M	T	W	T	F	Instructional Days	Significant Dates and Holidays
July 2011	4	5	6	7	8	0	Jul 4 – Independence Day Holiday
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
August 2011	1	2	3	4	5	13	Aug. 10-11 – Professional Development Days (K-12)
	8	9	10	11	12		
	15	16	17	18	19		Aug. 12 – Teacher Work Day
	22	23	24	25	26		Aug. 15 – First Day of Instruction – Students Report
	29	30	31				
September 2011		6	7	8	9	21	Sept. 5 – Labor Day (Holiday)
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28	29	30		
October 2011	3	4	5	6	7	20	Oct. 10 – Columbus/Indigenous People’s Day/El Dia de la Raza (Holiday)
	11	12	13	14			
	17	18	19	20	21		
	24	25	26	27	28		
	31						
November 2011		1	2	3	4	18	Nov. 11 – Veterans Day (Holiday)
	7	8	9	10	11		Nov. 23-25 – Thanksgiving Recess (No School)
	14	15	16	17	18		
	21	22	23	24	25		
	28	29	30				
December 2011				1	2	12	Dec. 16 – End of the Fall Semester
	5	6	7	8	9		Dec. 19 – 30 – Winter Break
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28	29	30		
January 2012		3	4	5	6	19	Jan. 2 – New Year Day Observance (Holiday)
	9	10	11	12	13		Jan. 16 – Martin Luther King Day (Holiday)
	17	18	19	20			Jan. 23 – Lunar New Year Observance (School Sites and CDP Ctrs Closed – District Offices Open)
	24	25	26	27			
	30	31					
February 2012			1	2	3	19	Feb. 17 – Furlough Day (Schools, CDP Centers, and District Offices Closed)
	6	7	8	9	10		Feb. 20 – President’s Day Observance (Holiday)
	13	14	15	16	17		
	21	22	23	24			
	27	28	29				
March 2012				1	2	16	Mar. 16 – Furlough Day (Schools, CDP Centers, and District Offices Closed)
	5	6	7	8	9		Mar. 26– 29 – Spring Break (K-12)
	12	13	14	15	16		Mar. 30 – Cesar Chavez Day Observance (Schools and CDP Centers Closed – District Offices Open)
	19	20	21	22	23		
	26	27	28	29	30		
April 2012	2	3	4	5	6	19	Apr. 6 – Furlough Day (Schools, CDP Centers, and District Offices Closed)
	9	10	11	12	13		Apr. 23 – Professional Development Day (K-12) (No School K-12)
	16	17	18	19	20		
	23	24	25	26	27		
	30						
May 2012		1	2	3	4	19	May 25 – End of the Spring Semester
	7	8	9	10	11		May 28 – Memorial Day (Holiday)
	14	15	16	17	18		May 29 – Furlough Day (Schools, CDP Centers, and District Offices Closed)
	21	22	23	24	25		
	28	29	30	31			
June 2012	4	5	6	7	8	0	
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		

Service Days by Month

Fall Semester – 84
Spring Semester – 92

Total Instructional Days - 176
Teacher Work Day - 1
Professional Development Days – 3
Total Service Days - 180

July	0	January	19
August	16	February	19
September	21	March	16
October	20	April	19
November	18	May	19
December	12	June	0