Reference No.

DONOR FORM

Annual Auction & Art Show

Auction Hotline Number: 415.729.4581 — Donate Online: www.auction.rooftopk8.org

Donor/Business Name _____ Business Contact _____

Phone _____ Email Address _____

Address _____ Website _____

City _____ State _____ Zip _____

Donor's relationship to Rooftop:
☐Parent ☐Alum ☐Staff ☐Friend ☐Community/Business

Solicited on behalf of (child's name): _____ Solicitor's Name: _____ Phone: _____

ITEM DESCRIPTION

Please print a complete description of your donated item(s), including restriction(s), if any:

QUANTITY	DESCRIPTION	AMOUNT PER ITEM/UNIT

Please check relevant box:
☐ This form to act as Gift Certificate, Exp. Date: ___ /___ /___
☐ Donated item accompanies form
☐ Donor will deliver donation to Hall on EVENT DAY
☐ Donor will deliver donation to School by noon February 8
☐ Arrange for pick-up by emailing rooftoppickup@gmail.com

_____
Donor Signature Date

OFFICE USE ONLY

Ref Number: _____

Category: AM CA KS EE SS R SUP
Live HB FW W HO J FUR

☐ Bundle _____ ☐ IK _____

Box No. _____

Storage Location: _____

_____

Rec'd by: _____ Entered by: _____

CATALOG ADVERTISEMENT

☐ YES, I am interested in an ad in the Auction Catalog distributed to over 500 Rooftop families and guests. Donations and ad artwork are due February 8. Business cards, black & white camera ready artwork or a PDF are to be provided by businesses requesting ad placements.

☐ Ad copy included ☐ PDF to rooftopk8ads@gmail.com ☐ Auction staff to call
☐ Payment check to Rooftop PTA included

Advertisement Sizes & Fees
☐ Business Card Ad — 3 ½"w x 2"h $50
☐ Quarter Page Ad — 3 ½"w x 4 ½"h $100
☐ Half Page Ad — 7 ½"w x 4 ½"h $200 or FREE with donation of $1000-$1999
☐ Full Page Ad — 7 ½"w x 9 ½"h $500 or FREE with donation of $2000 or more

Please complete and return this donor form to Rooftop Alternative School by February 8. All donations to Rooftop's Auction are fully tax deductible. Our Tax ID Number is 23-7349936. Your donation makes a difference in our children's lives. THANK YOU!

443 Burnett Avenue, San Francisco, CA 94131 · Telephone (41) 695-5691 · Fax (415) 695-5429 · www.auction.rooftopk8.org